



City of Redwood City, California
UTILITY USERS' TAX REMITTANCE FORM
QUARTERLY FORM

Company Name and Address

Mail To: City of Redwood City
Revenue Services
P.O. Box 478
Redwood City, CA 94064

Three horizontal lines for company name and address.

Company FEIN No: \_\_\_\_\_

Telephone: \_\_\_\_\_

Type of Utility Service\*: \_\_\_\_\_

For the month of \_\_\_\_\_ 20\_\_\_\_ (include all utility billings from the first to the last day of the month)

- 1. Gross utility billings (including taxes and surcharges) \$\_\_\_\_\_
2. Deductions: Taxes (federal, state, 911 tax) \_\_\_\_\_
Sales for resale \_\_\_\_\_
Exempt accounts \_\_\_\_\_
Other non-taxed charges \*\* \_\_\_\_\_
3. Adjustments\*\* (plus or minus) \_\_\_\_\_
4. Net taxable billings (line 1 minus lines 2 and 3) \_\_\_\_\_
5. Local utility users' tax - applied to line 4^1 \_\_\_\_\_
6. Penalty \$\_\_\_\_\_ Interest \$\_\_\_\_\_ \*\*\* \_\_\_\_\_
Total Utility Users' Tax Due (sum of lines 5 and 6) \$\_\_\_\_\_

Make check payable to: City of Redwood City

Due within twenty (20) days after the close of the month.

I declare under penalty of perjury that the foregoing is true and correct.

Signature / Title

Date

\* Submit separate forms for each category of utility services that you provide, such as wired or wireless telecommunications, electric, gas, and cable television services. If more than one category of utility services is bundled together and billed as a single amount, please specify which utility services are bundled. The information that you provide in the form will be maintained as confidential under California Revenue and Taxation Code Section 7284.6.
\*\* Attach an itemized explanation of any adjustments on line 4.
\*\*\* A 15% delinquent penalty will be added if the tax due is not paid on or before the 20th day of the month following the close of each calendar month. Payment is considered delinquent if it is not received on or before the 20th day following the close of the calendar month for which it applies.
An additional 0.75% interest per month will be assessed if the delinquent amount is not paid within 20 days from the date in which the payment is initially considered delinquent.

Please contact MBIA MuniServices Company at (800) 800-8181 if you have any questions regarding the City boundaries (by street address) or the application of the City's local tax to the services that you provide to your customers in the City.

^1 The tax rate for natural gas and electricity is 5%, and the tax rate for telecommunication and cable television services is 4%.